Step 1: Login Page

\leftrightarrow \rightarrow \circlearrowright \textcircled{a}	A https://saztmsdev.jdadelivers.com/tm/framework/Frame.jsp
jda.	
	Login User ID: SEJUTI
	Password: Change Password Login

After logging in, it lands in Load List page

= Solutions	T	ansportation Manager: List of Sh	ipment Legs					۵
 Transportation Smartben Transportation Manager 	Sear	ch Results Page 1 of 6 (Items 1-25	of 135) 😂 All Outbound Load IDs 💙 🛞	Shipment ID				୯ ୧୭ ସ
Navigation Load Processing		Origin Location Name ⊕	Destination Location Name 🗢	SAAS External Shipment Identifier	Shipment Pickup From Date/Time (MM/DD/YYYY HH:MM)	Pick Stop Appointment From Date/Time (MM/DD/YYYY HH:MM)	Drop Stop Appointment From Date/Time (MM/DD/YYYY HH:MM)	Shipment ID 응
Track and Trace		BARTON BRANDS OF CALIFORNIA	COSTCO WHOLESALE WA	001711129792	12/11/2019 00:01	12/11/2019 10:30		0838391
Tender Response	1 D	Boston Brands of Maine	BARTON BRANDS OF CALIFORNIA	L151120319	12/19/2019 00:01		12/26/2019 08:30	0838877
Dock Schedule		Buffalo Trace Distillery	LINEAGE CONKLIN NY	7048844	03/22/2021 00:01			0964031
		SADDLE CREEK - JEFFERSONVILLE	RNDC TX HOUSTON	0620850-H01-CH0	08/09/2021 00:01			1001746
	0	SADDLE CREEK - JEFFERSONVILLE	RNDC TX GRAND PRAIRIE	0620881-GP1-CHO	08/10/2021 00:01			1001756
	10	SADDLE CREEK - JEFFERSONVILLE	RNDC TX SAN ANTONIO SCHERTZ	0620852-SA1-CHO	08/13/2021 00:01			1001765
		SADDLE CREEK - JEFFERSONVILLE	EAGLE ROCK DIST COMPANY - LOVELAND	SZ021-0805-L	08/20/2021 00:01			1002670
		SADDLE CREEK - JEFFERSONVILLE	RNDC TX GRAND PRAIRIE	0624041-GP1-CH0	08/30/2021 00:01	08/30/2021 13:00		1009992
		SADDLE CREEK - JEFFERSONVILLE	RNDC TX GRAND PRAIRIE	0624042-GP1-CH0	08/30/2021 00:01	08/30/2021 13:00		1009993
	0	SADDLE CREEK - JEFFERSONVILLE	EAGLE ROCK DIST COMPANY - DENVER	SZ021-0805-D	08/31/2021 00:01			1002668
	D	SADDLE CREEK - JEFFERSONVILLE	RNDC TX SAN ANTONIO SCHERTZ	0624036-SA1-CHO	08/31/2021 00:01	08/31/2021 13:00		1010008
		SADDLE CREEK - JEFFERSONVILLE	RNDC TX HOUSTON	0624048-H01-CH0	08/31/2021 00:01	08/31/2021 12:00		1009980
		SADDLE CREEK - JEFFERSONVILLE	RNDC TX SAN ANTONIO SCHERTZ	0624037-SA1-CHO	09/01/2021 00:01	09/01/2021 13:00		1010009
		SADDLE CREEK - JEFFERSONVILLE	RNDC TX GRAND PRAIRIE	0624044-GP1-CHO	09/01/2021 00:01	09/01/2021 14:00		1009995
	0	The Glenmore Distillery	BEN E KEITH BEVERAGES	855842	09/09/2021 00:01	09/27/2021 16:30		1009181
	1 O	SADDLE CREEK - JEFFERSONVILLE	RNDC TX CORPUS CHRISTI	0624046-CC1-CHO	09/09/2021 00:01			1010021
		SADDLE CREEK - JEFFERSONVILLE	RNDC TX EL PASO	0624040-EL1-CH0	09/09/2021 00:01	08/30/2021 12:30		1010023
		SADDLE CREEK - JEFFERSONVILLE	RNDC TX SAN ANTONIO SCHERTZ	0624035-SA1-CHO	09/13/2021 00:01	09/13/2021 11:15		1010007
		SADDLE CREEK - JEFFERSONVILLE	RNDC TX SAN ANTONIO SCHERTZ	0624038-SA1-CHO	09/13/2021 00:01	09/13/2021 11:15		1010010
	0	SADDLE CREEK - JEFFERSONVILLE	DPI NW	797681	09/17/2021 00:01			1004046
		SADDLE CREEK - JEFFERSONVILLE	DPI NW	800199	09/17/2021 00:01			1007330
		SADDLE CREEK - JEFFERSONVILLE	EAGLE ROCK DIST COMPANY - PUEBLO	SZ021-0915-L	09/17/2021 00:01			1013262
		Barton Brands of Kentucky	WJ DEUTSCH & SONS NJ BLUE DIVISION	6656385	09/20/2021 00:01	09/27/2021 13:20		1005868
		Barton Brands of Kentucky	RNDC TX SAN ANTONIO SCHERTZ	0622315-SA1-CHO	09/27/2021 00:01	09/27/2021 14:00		1005820
		Buffalo Trace Distillery	WJ DEUTSCH & SONS NJ BLUE DIVISION	6674427	09/27/2021 00:01	09/27/2021 13:20		1007659
		Jump			Pickup Appointment D	elivery Appointment Trailer Number	Appointment at Customer Reference N	umbers Mei

Step 2: Locate the order you would like to schedule an appointment for and click the box next to it to the order. After selecting the order, click the "Pickup Appointment" button.

Sear	ch Results Page 1 of 6 (Items 1-25	of 135) 🤿 All Outbound Load IDs 💙 🛞	Shipment ID	<u>(</u>)	
	Origin Location Name 🕏	Destination Location Name	SAAS External Shipment Identifier	Shipment Pickup From Date/Time (MM/DD/YYYY HH:MM)	Pick Stop Appointment From Date/Time (MM/DD/YYY
	BARTON BRANDS OF CALIFORNIA	COSTCO WHOLESALE WA	001711129792	12/11/2019 00:01	12/11/2019 10:30
	Boston Brands of Maine	BARTON BRANDS OF CALIFORNIA	L1S1120319	12/19/2019 00:01	
	Buffalo Trace Distillery	LINEAGE CONKLIN NY	7048844	03/22/2021 00:01	
	SADDLE CREEK - JEFFERSONVILLE	RNDC TX HOUSTON	0620850-H01-CH0	08/09/2021 00:01	
0	CALLE CREEK - IEFE	RNDC TX GRAND PRAIRIE	0620881-GP1-CHO	08/10/2021 00:01	
	S DDLE CREEK - JEFFE	RNDC TX SAN ANTONIO SCHERTZ	0620852-SA1-CHO	08/13/2021 00:01	
Π	S DDLE CREEK - JEFFE	EAGLE ROCK DIST COMPANY - LOVELAND	SZ021-0805-L	08/20/2021 00:01	
	SADDLE CREEK - JEFFE	RNDC TX GRAND PRAIRIE	0624041-GP1-CHO	08/30/2021 00:01	08/30/2021 13:00
	SADDLE CREEK - JEFFERSONVILLE	RNDC TX GRAND PRAIRIE	0624042-GP1-CHO	08/30/2021 00:01	08/30/2021 13:00
	SADDLE CREEK - JEFFERSONVILLE	EAGLE ROCK DIST COMPANY - DENVER	SZ021-0805-D	08/31/2021 00:01	
	SADDLE CREEK - JEFFERSONVILLE	RNDC TX SAN ANTONIO SCHERTZ	0624036-SA1-CHO	08/31/2021 00:01	08/31/2021 13:00
	SADDLE CREEK - JEFFERSONVILLE	RNDC TX HOUSTON	0624048-H01-CH0	08/31/2021 00:01	08/31/2021 12:00
	SADDLE CREEK - JEFFERSONVILLE	RNDC TX SAN ANTONIO SCHERTZ	0624037-SA1-CHO	09/01/2021 00:01	09/01/2021 13:00
	SADDLE CREEK - JEFFERSONVILLE	RNDC TX GRAND PRAIRIE	0624044-GP1-CHO	09/01/2021 00:01	09/01/2021 14:00
	The Glenmore Distillery	BEN E KEITH BEVERAGES	855842	09/09/2021 00:01	09/27/2021 16:30
	SADDLE CREEK - JEFFERSONVILLE	RNDC TX CORPUS CHRISTI	0624046-CC1-CHO	09/09/2021 00:01	
	SADDLE CREEK - JEFFERSONVILLE	RNDC TX EL PASO	0624040-EL1-CHO	09/09/2021 00:01	08/30/2021 12:30
0	SADDLE CREEK - JEFFERSONVILLE	RNDC TX SAN ANTONIO SCHERTZ	0624035-SA1-CHO	09/13/2021 00:01	09/13/2021 11:15
	SADDLE CREEK - JEFFERSONVILLE	RNDC TX SAN ANTONIO SCHERTZ	0624038-SA1-CHO	09/13/2021 00:01	09/13/2021 11:15
0	SADDLE CREEK - JEFFERSONVILLE	DPI NW	797681	09/17/2021 00:01	
0	SADDLE CREEK - JEFFERSONVILLE	DPI NW	800199	09/17/2021 00:01	
0	SADDLE CREEK - JEFFERSONVILLE	EAGLE ROCK DIST COMPANY - PUEBLO	SZ021-0915-L	09/17/2021 00:01	
0	Barton Brands of Kentucky	WJ DEUTSCH & SONS NJ BLUE DIVISION	6656385	09/20/2021 00:01	09/27/2021 13:20
0	Barton Brands of Kentucky	RNDC TX SAN ANTONIO SCHERTZ	0622315-SA1-CHO	09/27/2021 00:01	09/27/2021 14:00
0	Buffalo Trace Distillery	WJ DEUTSCH & SONS NJ BLUE DIVISION	6674427	09/27/2021 00:01	9/27/2021 13:20
4	()) Jump			Pickup Appointment	elivery Appointment 2

Load																										
Load ID		31772									oad Tra	cking N	lumber													
+ Details																										
Stop																										
Stop Number 1							<u></u>	ocation	Name					The (Glenmor	e Distill	ery									
+ Stop Deta	ils																									
Search Resu	Its Page 1 of 1 (Items 1-5 of 5) 🎡	System Defau	ilt 💙 (Do Do	ock ID	1				<u>10</u>																2 🔍 🕻
Date Range		Q 🗹												06/24	/2020											
Dock ID	Description	Dock Type	00	01	02	03	04	05	06	07	08	09	10	11	12	13	14	15	16	17	18	19	20	21	22	23
Dock ID TGD-IB	Description TGD - Inbound	Dock Type	00	01	02	03	04	05	06	07	08	09	10	11	12	13	14	15	16	17	18	19	20	21	22	23
Dock ID TGD-IB TGD-LTL	Description TGD - Inbound TGD - LTL	Dock Type Inbound Or * Outbound (00	01	02	03	04	05	06	07	08	09	10	11	12	13	14	15	16	17	18	19	20	21	22	23
Dock ID TGD-IB TGD-LTL TGD-0B	Description TGD - Inbound TGD - LTL TGD - Outbound	Dock Type Inbound Or Outbound (Outbound (00	01	02	03	04	05	06	07	08	09	10	11	12	13	14	15	16	17	18	19	20	21	22	23
Dock ID TGD-IB TGD-LTL TGD-OB TGD-OVFL	Description TGD - Inbound TGD - LTL TGD - Outbound TGD - Overflow Only	Dock Type Inbound Or Outbound (Outbound (Both	00	01	02	03	04	05	06	07	08	09	10	11	12	13	14	15	16	17	18	19	20	21	22	23
Dock ID TGD-IB TGD-LTL TGD-08 TGD-0VFL TGD_CBI	Description TGD - Inbound TGD - LTL TGD - Outebound TGD - Overflow Only TGD - CBI Only	Dock Type Inbound Or Outbound (Outbound (Both Outbound (00	01	02	03	04	05	06	07	08	09	10	11	12	13	14	15	16	17	18	19	20	21	22	23

You will be taken to a new screen that is the appointment calendar for that orders requested ship date.

Step 3: You will need to book in the appropriate dock which is the bottom dock on the screen.

Load																										
Load ID		31772									Load Tr	acking M	lumber													
+ Details																										
Stop																										
Stop Numbe	r	1									Location	Name					The	Glenmo	re Distil	lery						
+ Stop Deta	* Stop Details																									
Search Resu	Search Results Page 1 of 1 (Items 1-5 of 5) 🎲 System Default 🗸 🛞 Dock ID 👘 🖗 🧟 🗹																									
Date Range		약 🖾												06/24	4/2020											
Dock ID	Description	Dock Type	00	01	02	03	04	05	06	07	08	09	10	11	12	13	14	15	16	17	18	19	20	21	22	23
TGD-IB	TGD - Inbound	Inbound Or 📤																								*
TGD-LTL	TGD - LTL	Outbound (Ì.																							
TGD-0B	TGD - Outbound	Outbound (į ,																							
				-	-				-			-													_	_
TGD_CBI	TGD - CBI Only	Outbound (🔫	1																							*
4		•	4							_																
	Jump		4	06/2	4/2020		∰ (MM	/DD/Y	YYY)	Jump												Op	eration	s 1	New	Return

Step 4: Double click in the white box space on the dock to begin scheduling an appointment. It will take you to a new landing page.

Details			* denotes required field
Activity Type	Carrier		
Load			
Load ID *	13850	Load Tracking Number	
Stop Number *	1 .		
Carrier			
Carrier ID	SFIK	Carrier Name	SPOT FREIGHT INC
Logistics Grouping			
Division *	SAAS Default Division 🔻	Logistics Group *	SAAS Default Logistics Group 🔻
Dock			
Location Type	Distribution Center		
Location ID	13	Location Name	BARTON BRANDS OF CALIFORNIA
Dock ID *	DOCKA	Description	DOCKA
Dock Type	Both		
Time Slot			
Start Date/Time *	12/02/2019 06:00 Select V	Duration (Hours)	1.00
End Date/Time	12/02/2019 07:00		
	(MM/DD/YYYY) (HH:MM)		
External Identifier			
External ID			
Event			
Last Reason Code			
Reason Code *	Dock Commitment Created 🔻	Reported Date/Time *	12/03/2019 II 10:38 (MM/DD/YYYY HH:MM)
			Cancel Submit

Landing Page for the Booking Window, you will need to use the **Time Slot** field to schedule a time.

Step 7: Locate the Time Slot section and click the box that says Select to display available appointment times for this dock.

Time Slot			
Start Date/Time *	12/02/2019	06:00	Select V
End Date/Time	12/02/2010	07.00	Select
Enu Date/Time	12/02/2019	07:00	06:30
	(MM/DD/YYYY)	(HH:MM)	08:30
External Identifier			10:30
External Identifier			12:50
External ID			14:30

External ID

Step 8: Select an appointment time from the drop down list of options ightarrow Click **Submit**

Time Slot			
Start Date/Time *	12/02/2019	06:00	Select V
End Date/Time	12/02/2019	07:00	Select 06:30
	(MM/DD/YYYY)	(HH:MM)	08:30
External Identifier			12:30
External ID			14:30
he time changes to 06:30 in Time Slot	the window now.		,
Start Date/Time *	12/02/2010		
Start Bate, find	12/02/2019		06:30
End Date/Time	12/02/2019	07:30	06:30 🔻

Click Submit.

Time Slot			
Start Date/Time *	12/02/2019 🗰 06:30 🔻	Duration (Hours)	1.00
End Date/Time	12/02/2019 07:30		
	(MM/DD/YYYY) (HH:MM)		
External Identifier			
External ID			
Event			
Last Reason Code			
Reason Code *	Dock Commitment Created 🔻	Reported Date/Time *	12/03/2019 10:38 (MM/DD/YYYY HH-MM)
			Cancel Submit
			1/DD/YYYY HH:MM)
			Cancel Submit

The booking window will now appear in the Dock Schedule overview for that date via a flashing green rectangle.